HR Specialist Initials: _____

Verification of Previous Teaching Experience

Part I – Completed By Employee and Forwarded to Previous Employer

From: _____
First Middle Last (Maiden)

I was a teacher from _____ through _____
month & year month & year

School assigned to: _____ Position: _____

I am being hired for a teaching position with Peoria Public Schools, District 150. Please verify my full-time teaching experience. My salary placement is pending prompt receipt of this information.

_____ _____ _____
Social Security Number Signature Date

Part II - Completed By Previous Employer

To: _____
School District/Institution Name

_____
City State Zip

Years employed	Full Time?	Did teacher receive tenure?	Was assigned school accredited by a state agency at the time?
Month ___/Year____ **To** **Month ___/Year____**	☐ **Yes** ☐ **No**	☐ **Yes** ☐ **No** **Date of tenure:** _____	☐ **Yes** ☐ **No**

_____ _____
Name of person completing form (please print or type) Signature of person completing form

_____ _____
Title Phone Number

PLEASE MAIL OR FAX FORM DIRECTLY TO:
Peoria Public Schools
Human Resources Department
3202 N Wisconsin Avenue
Peoria, IL 61603
OR via fax: 309-672-6772

PEORIA public schools
Where remarkable happens every day